



## DMCA POLICY AND PROCEDURE

ANNE ARUNDEL BROADBAND is committed to complying with U.S. copyright and related laws. ANNE ARUNDEL BROADBAND reserves the right to suspend or terminate, in appropriate circumstances, the service provided to any customer or user in accordance with the Digital Millennium Copyright Act (DMCA) and other applicable laws and regulations. ANNE ARUNDEL BROADBAND will terminate the subscriptions of repeat copyright infringers. ANNE ARUNDEL BROADBAND's copyright compliance policies do not affect any other rights ANNE ARUNDEL BROADBAND may have under law or contract.

### DMCA NOTIFICATION

If you are a copyright owner or an agent of a copyright owner and you believe that your rights under U.S. copyright law have been infringed, you may submit a Notification pursuant to the DMCA. After receiving a compliant Notification regarding infringing material residing on ANNE ARUNDEL BROADBAND's network(s), ANNE ARUNDEL BROADBAND will, to the extent required by applicable law, remove or disable access to the material that is alleged to be infringing and take reasonable steps to promptly notify the subscriber that ANNE ARUNDEL BROADBAND has removed or disabled access to the material.

After receiving Notifications regarding repeated infringement through unauthorized file sharing, including peer-to-peer file sharing, relating to a specific subscriber account, ANNE ARUNDEL BROADBAND will take action to prevent repeated infringement. Such action may include temporary or permanent termination of the subscriber account.

Under the DMCA, anyone who knowingly makes misrepresentations regarding alleged copyright infringement may be liable to ANNE ARUNDEL BROADBAND, the alleged infringer, and the alleged copyright owner for damages incurred as a result of the misrepresentation. You may direct DMCA Notifications to ANNE ARUNDEL BROADBAND's parent company's Designated Agent using the following information:

Designated Agent: Randy Valentino

Email: [DMCA@wowinc.com](mailto:DMCA@wowinc.com)

Address: Wide Open West, 1323 Bond Street, Suite 163, Naperville, IL 60563

Telephone number: (888) 852-9735

Fax number: (630) 536-3108

To submit a compliant Notification, you must provide the following required information in writing (see 17 U.S.C. § 512(c)(3)):

1. A physical or electronic signature of a person authorized to act on behalf of the owner of an exclusive right that is allegedly infringed.
2. Identification of the copyrighted work claimed to have been infringed, or, if multiple copyrighted works at a single online site are covered by a single Notification, a representative list of such works at that site.
3. Identification of the material that is claimed to be infringing or to be the subject of infringing activity and that is to be removed or access to which is to be disabled, and information reasonably sufficient to permit the service provider to locate the material.

4. Information reasonably sufficient to permit ANNE ARUNDEL BROADBAND to contact you, such as an address, telephone number, and, if available, an email address at which you may be contacted.
5. A statement that you have a good faith belief that use of the material in the manner complained of is not authorized by the copyright owner, its agent, or the law.
6. A statement that the information in the Notification is accurate, and under penalty of perjury, that you are authorized to act on behalf of the owner of an exclusive right that is allegedly infringed.

### **COUNTER NOTIFICATION**

If you receive notice that material has been removed, or access to it has been disabled, as a result of a DMCA Notification, you may file a Counter Notification with ANNE ARUNDEL BROADBAND's Designated Agent.

To be effective, a Counter Notification must be in writing and must include the following information:

1. A physical or electronic signature of the subscriber.
2. Identification of the material that has been removed or to which access has been disabled and the location at which the material appeared before it was removed or access to it was disabled.
3. A statement under penalty of perjury that the subscriber has a good faith belief that the material was removed or access to it was disabled as a result of mistake or misidentification of the material to be removed or disabled.
4. The subscriber's name, address, and telephone number, and a statement that the subscriber consents to jurisdiction of Federal District Court for the judicial district in which the address is located, or if the subscriber's address is outside of the United States, for any judicial district in which the service provider may be found, and that the subscriber will accept service of process from the person who provided the Notification or an agent of such person.

Under the DMCA, anyone who knowingly makes misrepresentations regarding alleged copyright infringement may be liable to ANNE ARUNDEL BROADBAND, the alleged infringer, and the alleged copyright owner for damages incurred as a result of the misrepresentation.

After receiving a compliant Counter Notification, ANNE ARUNDEL BROADBAND will forward a copy of the Counter Notification to the Copyright Owner. If the Copyright Owner informs ANNE ARUNDEL BROADBAND that it has initiated an action seeking a court order against the subscriber, ANNE ARUNDEL BROADBAND will take no additional action, and any accused infringing material will continue to be blocked until that action is resolved. If ANNE ARUNDEL BROADBAND does not receive notice from the Copyright Owner that an action has been initiated against the accused subscriber, ANNE ARUNDEL BROADBAND will inform the subscriber that any removed material may be replaced by the subscriber, and ANNE ARUNDEL BROADBAND will take steps to restore access to any blocked materials.